

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: April 22, 2022

To: The City Council

From: 
Matthew W. Szabo, City Administrative Officer

Subject: **SALARY FOR THE ASSISTANT GENERAL MANAGER, CIVIL, HUMAN RIGHTS AND EQUITY DEPARTMENT AND CLASS TITLE CHANGES ADOPTED BY THE CIVIL SERVICE COMMISSION FOR NON-REPRESENTED CLASSIFICATIONS**

RECOMMENDATIONS

The City Administrative Officer recommends the following actions by the City Council and Mayor:

1. Adopt the accompanying Ordinance, approved as to form and legality by the City Attorney, to update the salary for the Assistant General Manager, Civil, Human Rights and Equity Department classification and to reflect class title changes adopted by the Civil Service Commission for non-represented classifications;
2. Approve the proposed salary range for the classification of Assistant General Manager, Civil, Human Rights and Equity Department (Class Code 7319) at Salary Range 6684 (\$143,403 - \$209,656);
3. Authorize the City Administrative Officer (CAO), upon accretion of said class to a bargaining unit, to amend the appropriate Memorandum of Understanding to reflect the salary approved by ordinance; and,
4. Authorize the CAO and the Controller to correct any clerical or technical errors in the accompanying Ordinance.

SUMMARY

At its meeting of April 21, 2022, the Executive Employee Relations Committee, approved the draft ordinance amending Schedule A of Section 4.61 of the Los Angeles Administrative Code to update the salary for the Assistant General Manager, Civil, Human Rights and Equity Department classification and to reflect class title changes adopted by the Civil Service Commission for non-represented classifications. The changes will replace the former class titles of Assistant General Manager, Environmental Affairs Department (Class Code 7319), Medical Director (Class Code 2334), and Executive Officer, City Ethics Commission (Class Code 0013) with replace the new class titles of Assistant General Manager, Civil, Human Rights and

Equity Department (Class Code 7319), Chief Physician (Class Code 2334), and Executive Director, City Ethics Commission (Class Code 0013), respectively.

FISCAL IMPACT

These positions are included in the Department's annual budget; therefore, there is no anticipated impact to the General Fund.

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Attachments